

**Highland Central School District**

**AGENDA**

Board of Education Meeting

Tuesday, June 2, 2015

6:00 pm Executive Session (Pending on Board Approval)

7:00 pm Open Meeting

To be held in the High School Cafeteria



**EXECUTIVE SESSION** (Pending on Board Approval)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**SPECIAL RECOGNITION**

- Valedictorian Ericka Rosenkranse and Salutatorian Jahnvi Bansal
- Student Representative, Danielle Stoner

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

*The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.*

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time ( approximately 10 minutes) which is agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

*Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.*

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – May 5, 2015
- b) Treasurer's Reports – April 2015
- c) General Fund Budget & Revenue Status Reports – April 2015
- d) Food Service Fund Budget & Revenue Status Reports – April 2015
- e) Special Aid Fund Budget & Revenue Status Reports – April 2015
- f) Capital Project - Energy Performance Contract Budget Status Rept. – April 2015

**CURRICULUM AND INSTRUCTION:**

**Directors' Reports:**

Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics will provide the Board with a written update.

**PERSONNEL:**

a) **Performance Payment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the maximum performance payment per the personal service agreement with the District for the following employees:

- Pete Miller – Director of Building and Grounds;
- Carol Potash – Director of Technology

**BUSINESS AND OPERATIONS**

a) **Budget Transfer**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer for the 2014-2015 school year:

- Budget Transfer Number 9615      \$23,000.00

b) **Energy Performance Contract Payment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby acknowledges payment application #8 in the amount of \$81,979 to Johnson Controls.

**STUDENT REPRESENTATIVE COMMENTS**

**SUPERINTENDENT COMMENTS**

**ASSISTANT SUPERINTENDENT'S COMMENTS**

**BOARD OF EDUCATION:**

**New Business:**

a) **Ulster County BOCES and HCSD Agreement**

WHEREAS, Ulster County BOCES (“BOCES” or “Tenant”) and the Highland Central School District (“District or “Landlord”) entered into a lease agreement (the “Lease”), dated April 12, 2012, for the rental of certain facilities (the Premises”) located at the high School Campus of the District, 320 Pancake Hollow Road, Highland, New York, 12528, and

WHEREAS, the term of said Lease is for a period of five (5) years, commencing on July 1, 2012 and expiring on June 30, 2017, or earlier if timely notice of non-renewal is provided by Tenant; and

WHEREAS, the Tenant has given the Landlord timely notice of its intent not to renew the Lease prior to the expiration date;

NOW, THEREFORE, the parties agree as follows:

1. The Lease shall terminate effective June 30, 2015 without further liability to either party.
  2. The Landlord hereby waives any claim, cause of action, or other right to the payment of rent under the Lease for the period of April 1, 2015 up through and including June 30, 2015.
  3. In consideration for the Landlord’s waiver of rent that is or may become due under the Lease for the period of April 1, 2015 through June 30, 2015, the Tenant agrees to convey to the Landlord the following improvements made to by the Tenant; two (2) multi-zone ductless air conditioning split heat pump system with two (2) air handlers hung on wall in Rooms E-31, E-32 and E-33 with air conditioning condensers located on the roof of the Premises (“Improvements”).
  4. The District accepts such Improvements “as is” and without any warranty or representation as to the condition of such Improvements. However, the BOCES agrees to sign over and provide the District with any warranties that may currently exist with regard to the Improvements.
  5. This Agreement constitutes the entire agreement between the parties, and may not be amended except by mutual agreement of the parties in writing.
- b) **Support Services Committee** – Committee discussion. Board member Mike Reid is to be asked to continue on committee as a community member.
- c) **Correspondence** – Any correspondence received by the Board may be discussed.
- d) **Future BOE Agenda Items**

### **Old Business:**

### **CLERK’S REPORT**

- a) **The Results from the May 19, 2015 Budget Vote**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the official results of the May 19, 2015 Budget Vote:

Proposition No. 1 – School District Budget: \$ 40,508,280.00  
YES – 610                      NO – 294    TOTAL VOTES CAST – 904

Proposition No. 2 – School Bus Purchase: \$412,000.00  
YES – 566                      NO – 337

Proposition 3 – Capital Reserve Fund  
YES – 583                      NO – 306

b) The Results from the Board of Trustee Election Results

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the below figures as the Board of Education Trustee official results from the May 19, 2015 election:

<u>Name of Candidate</u>	<u>Total Votes</u>	<u>Incumbent or New</u>
Mike Bakatsias	509	Incumbent
Debbie Pagano	558	Incumbent
Ed Meisel *	522	New

*\*Indicates newly elected board members*

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

**EXECUTIVE SESSION: Anticipated upon Board approval**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. \_\_\_\_\_ Matters which will imperil the public safety if disclosed;
2. \_\_\_\_\_ Any matter which may disclose the identity of law enforcement agent or informer;
3. \_\_\_\_\_ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. \_\_\_\_\_ Discussions regarding proposed, pending, or current litigation;
5.   x   Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.   x   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. \_\_\_\_\_ The preparation, grading or administration of examinations;
8. \_\_\_\_\_ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

**ADJOURNMENT**

May 5, 2015

**Highland Central School District**

**MINUTES**

Board of Education Meeting

Tuesday, May 5, 2015

6:00 pm BUDGET HEARING

Executive Session (Pending on Board Approval)

7:00 pm Open Meeting

To be held in the High School Cafeteria

MEETING AVAILABLE LIVESTREAM

THANKS TO STUDENT

JARED SPRAGUE

**ATTENDANCE:**

Board Members: Alan Barone, President, Sue Gilmore, Vice President (absent), Tom Miller, Debbie Pagano, Mike Reid, Mike Bakatsias, Heather Welch

Administrators/Principals/Directors: Deborah Haab, Superintendent of Schools; Sarah Dudley-Lemek, Assistant Superintendent of Schools; Louise M. Lynch, Business Administrator; Barbara E. Chapman, Director of Student Services; Pete Miller, Building and Grounds Director; Maria McCarthy, Food Services Director; Debbie Tompkins, Assistant Director of Transportation; Pete Harris, High School Principal; Dan Wetzel, Middle School Principal

Student Representative: Danielle Stoner

**SPECIAL PRESENTATION** – Superintendent of Schools, Deborah Haab, showed video clips of an unforgettable trip for several students to Washington D.C.

**BUDGET HEARING (6:07 pm)** (Available in District Office and available on Website)  
Superintendent of Schools Deborah Haab and Business Administrator Louise Lynch presented a power point presentation for the 2015-2016 school year budget.

The Board had the following questions/concerns/comments:

- Reiterated that that Capital Reserve Fund Proposal of 3 million dollars is to act as a savings account – no increase in school taxes.
- Alan Barone thanked all administrators and directors for putting together this well thought out budget proposal.

**MEET THE CANDIDATES**

Mike Bakatsias and Debbie Pagano introduced themselves to community. They each shared a few words of their positive experience as board members and hope the voters will continue to support them in the upcoming elections.

May 5, 2015

Ed Meisel sent his regrets that due to a prior work commitment, was not able to make tonight's meeting.

### **CONCLUSION OF BUDGET HEARING** (6:35 pm)

**Motion made at 6:35 pm by Mike Bakatsias to go into Executive Session; Second by Heather Welch; Discussion: none; Motion carried with a 6-0 vote.**

### **EXECUTIVE SESSION** (6:40 pm)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (7:23)

Pledge of Allegiance was recited and Alan Barone called meeting to Order at 7:23 pm.

### **SPECIAL PRESENTATION**

Students, Alexis Brown, Madeha Shahid, Matthew Munson, Ezra Borel (absent) in the Highland High School Advanced Drawing and Painting class were recognized for their participation in a group art project, partnering with Colombia University last year called, "Blanket Stories". Blanket Stories is based on a short story inspired by a fable about squabbling siblings who learn the importance of sharing. The fable inspired students to reflect upon childhood memories and highlights. Their paintings were entered and displayed at an international show at Teachers College, Colombia University.

### **PUBLIC COMMENTS:**

The floor was open for public comments.

- Jack Marguilio, stated the following concerns:
  - (1) Expressed his disappointment that Board should have remained neutral with the students that have not opted-out of state tests. Alan Barone responded that the students **had the same support regardless if they decided to take state test or opt-out of state test.**
  - (2) Questioned the need for the proposed Mental Health Specialist;
  - (3) Salary of teachers/administrators in district;
  - (4) Economy in Highland and the cost per student.

The Board had the following comments:

- Deborah Haab corrected Mr. Marguilio that the numbers that he is coming up with are not accurate according to the Fiscal Summary from the NYS Education Data Site that is attached with the "Official Proposed Budget", which is posted in all schools and library.

May 5, 2015

- Mike Reid stated that for the record, the statements that Jack mentioned be omitted from Board minutes and videotaping. This due to his comments being totally inaccurate and misleading.

*At 8:10 pm Public Comments were closed.*

*Ms. Driller, High School Art Teacher, at this time recognized and honored the students that earlier were being recognized for their published book.*

### **ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – April 7, 2015 and April 14, 2015
- b) Treasurer's Reports – March 2015
- c) General Fund Budget & Revenue Status Reports – March 2015
- d) Food Service Fund Budget & Revenue Status Reports – March 2015
- e) Special Aid Fund Budget & Revenue Status Reports – March 2015
- f) Capital Project - Energy Performance Contract Budget Status Rept. – March 2015
- g) Attendance & Enrollment Report Dates: Period 7 – 3/06/2015 – 3/27/2015

**Motion made by Tom Miller; Second by Mike Bakatsias; Discussion: (1) Question enrollment total in report from Sep.-Feb.; (2) Request for Food Service to do a trends report; Motion carried with a 6-0 vote.**

### **CURRICULUM AND INSTRUCTION:**

#### **Directors' Reports:**

Each month the Directors of Technology, Food Service, Transportation, Buildings & Grounds, and Athletics provide the Board with a written update.  
The Board had no questions.

### **PERSONNEL:**

#### **a) Retirement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the resignation for the purpose of retirement from the following employee:

Employee: Denise Palmateer  
Position: School Bus Driver  
Effective Date: June 30, 2015

**Motion made by Mike Bakatsias; Second by Tom Miller; Discussion: none; Motion carried with a 6-0 vote.**

### **BUSINESS AND OPERATIONS**

#### **a) Budget Transfer**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following budget transfer dated April 24, 2015:

- Budget Transfer Number 8904 \$30,207.00

May 5, 2015

**Motion made by Mike Reid; Second by Debbie Pagano; Discussion: none; Motion carried with a 6-0 vote.**

### **STUDENT REPRESENTATIVE COMMENTS**

Danielle Stoner updated the Board on the following events/topics:

- Recognized the Board for their composure during Public Session and thanked them for their dedicated service to the Board.
- Advanced Placement (AP) exams being held the week of May 4<sup>th</sup> and May 11<sup>th</sup>;
- Highland High School named to Washington Post's Most Challenging High School List;

The Board had no questions.

### **SUPERINTENDENT COMMENTS**

Deborah Haab updated the Board on the following events/topics:

- Received positive feedback from the recent performance of Crazy Town;
- Acknowledged Anne Marie Meisel for her recognition from the Highland Rotary Club for Service Above Self award;
- Met with House of Delegates to further discuss the state assessments and the new APPR.
- Foreign Language Honor Society Inductions take place May 11<sup>th</sup>;
- Senior Citizens Prom take place May 14<sup>th</sup>;
- Upcoming budget information stations to be held at Sunnybrook and Vineyard Commons;
- May 16<sup>th</sup> is a scheduled information booth at Hannaford's parking lot.

The Board had the following questions/concerns/comments:

- Debbie Pagano asked about recent article regarding State Testing.

### **ASSISTANT SUPERINTENDENT'S COMMENTS**

Sarah Dudley-Lemek updated the Board on the following events/topics:

- Thanks to Krista Petrossoff and theatre class for their entertaining play, Crazy Town;
- District Wellness Committee;
- River of Dreams project;
- Tour of Organic Garden very impressive;
- Schedule for upcoming Superintendent's Day forthcoming.

The Board had no questions/concerns/comments.

### **BOARD OF EDUCATION:**

#### **New Business:**

- a) **Back-Up Student Learning Objectives for Educators Evaluated Pursuant to Education Law § 3012-c** – Discussion took place.
- b) **Annual Budget Vote & Election** – Eligible voters were encouraged to vote on Tuesday, May 19<sup>th</sup>. Polls are open from 6:00 a.m. to 9:00 pm at the Highland High School, Band room.
- c) **Sports Mergers**



May 5, 2015

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following sports merger for the 2015-2016 school year:

- Highland High School Varsity Boys Swim merge with Marlboro Varsity Boys Swim;
- Marlboro High School Varsity Boys Lacrosse merge with Highland Varsity Boys Lacrosse - **Tabled**;
- Highland High School Varsity Girls Swim merge with Marlboro Varsity Girls Swim.

**Motion carried by Debbie Pagano; Second by Mike Reid; Discussion: (1) The Lacrosse merge recommendation is to be Tabled; (2) Debbie Pagano requested an update in regards to the previous requests for Girls Lacrosse team merging with Marlboro High School. Motion carried with a 6-0 vote.**

d) **Correspondence** – Any correspondence received by the Board may be discussed.

e) **Future BOE Agenda Items**

**Old Business:**

**UCSBA Annual Dinner** – Mike Bakatsias RVSP that he will be in attendance on May 11<sup>th</sup>.

**Capital Project – Support Services**

Alan Barone stated that the Support Services team is trying to get a Level 1 approval by Fall 2015 so that construction can begin by summer 2016. If not, approval for the whole project will take place April 2016.

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues. The floor was open for public comments. No comments were made.

**Motion made at 10:00 pm to adjourn meeting by Mike Reid; Second by Heather Welch; Discussion: none; Motion carried with a 6-0 vote.**

**Happy Mother's Day**

**ADJOURNMENT (10:06 pm)**

Minutes submitted and recorded by Lisa M Cerniglia, District Clerk

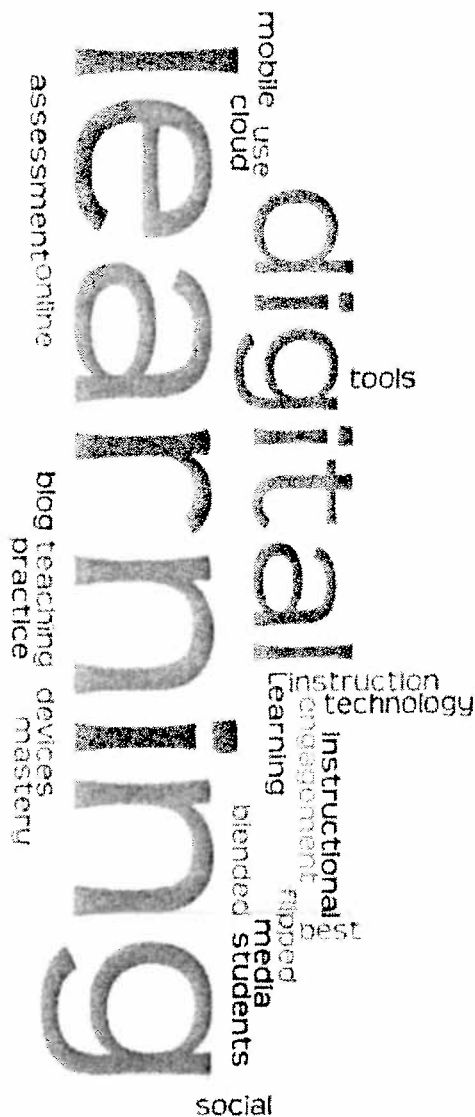




## Technology Services Report

Carol Potash

June 2, 2015



### Instructional Technology

- On May 7<sup>th</sup>, there were 8 sessions of Technology Workshops set up throughout the High School for most district teachers to participate in.
- Special thanks to Maureen Pesano, Stefanie Whiston, Mark Chiarieri, Chris Cozzolino, Chris Sgro, Katie Reid, John Buonamano, Tom Truscillo, Charlie Witte, Alicia Reina, Jenn Bertone, Kevin Rizzo, Lisa Otis and Christina Saylor for their volunteering of their time to present workshops to their peers.
- A total of 42 workshops were held with their help.
- Feedback was very positive and people seemed to like the way the workshops were scheduled.
- Some informative conversations took place regarding our plan for future technology growth, acquiring more devices, and how to better utilize and access technology tools for teaching and learning.
- Chris Faxon and Jim Eckert worked tirelessly to make sure all of the classroom and lab technologies were in place for the day. Special thanks to them for their continued efforts.

### Graduation

- Assessing sound alternatives for the HS Grad. Ceremony. The vendor we have used for the past few years is unavailable. More information to come.

### Microsoft

- In all likelihood we will have to look at a different licensing agreement with Microsoft during the next school year. We have had a licensing agreement through BOCES in order to access all of the software and operating systems we use. With an agreement, we can upgrade, repair, and deploy whenever we need to and for whatever services we need. (Exchange, Windows, Server, Azure, Security Essentials, Office Suite)
- We just discovered that our current agreement will be expiring so we will need to have something in place for the year 2015 – 16. Just wanted to forewarn you of a possible additional expense in the Tech. Dept. next year.



*Technology Services Report*

*Carol Potash*

*June 2, 2015*

- I will be reviewing the need and/or most cost effective way of implementing a new agreement for Highland.
- To upgrade our servers over the summer, (Windows Server 2012 R2) we will be purchasing our own licensed products at relatively low cost.

# SESSION SCHEDULE

**8:00 - 8:45**

Flipping - Witte/Whiston	C27
Flipping - Cozzolino - Doceri	C15
Review Strategies-Parker	E-40
iPads - Nearpod - Otis/Pesano	C26
Moodle - Intro - Reina/Bertone	A102
Office 365 - One Note - Chiarieri	C33

**Word Tips - Saylor** A102

**8:50 - 9:35**

Flipping - Witte/Whiston	C27
Review Strategies-Parker	E-40
Flipping - Mix - Truscello	C30
iPads - Nearpod - Otis/Pesano	C26

Office 365 -Microsoft Mix - Chiarieri C33

Office 365 - Intro - Potash

**Word Tips - Saylor** A102

**9:40 - 10:25**

Review Strategies-Parker	E-40
Flipping - Cozzolino - Doceri	C15
Flipping - Mix - Truscello	C30
Schoolology	C33
Moodle - Intro - Reina / Bertone	A102
Moodle - Adv. - Rizzo	A103
Panel - Managing Devices	C32

**10:30 - 11:15**

Flipping - Witte/Whiston	C27
Review Strategies-Parker	E-30
Schoolology	C33
Moodle - Intro - Reina/Bertone	A102
Moodle - Adv. - Rizzo	A103
Panel - App Slam	C32

**Word Tips - Saylor** A102

**12:00 - 12:45**

iPads - Pesano	C31
iPads - Nearpod - Cozz	C15
Office 365 - Mix - Chiarieri	C33
Office 365 - Intro. - Potash	C32

**12:50 - 1:35**

iPads - Pesano	C31
iPads - Nearpod - Cozz	C15
Moodle - Intr. - Rizzo	A103

Office 365 - One Note - Potash/ Chiarieri C33

**Word Tips - Saylor** A102

**1:40 - 2:25**

Panel - Managing Devices	C32
Nearpod iPad - Otis	C26
Flipping - Mix - Truscello	C30
Schoolology	C33
Moodle - Intr. - Rizzo	A103

**Word Tips - Saylor** A102

**2:30 - 3:00**

Panel - App Slam C32

# Reaching the Top

## Highland EdTech Summit

## May 7, 2015 Highland High School



# HIGHLAND CENTRAL SCHOOL DISTRICT

320 Pancake Hollow Rd., Highland, NY 12528

OPERATIONS & MAINTENANCE DEPARTMENT  
Peter D. Miller, Superintendent of Buildings & Grounds

(845) 691-1046 - Fax (845) 691-1016

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## BOARD OF EDUCATION

June 2, 2015

### OPERATIONS AND MAINTENANCE REPORT

#### GENERAL

- Buildings remain in decent condition for this time of the year; actually better than normal. Custodial crews have done well this year in maintaining the buildings.

#### GROUNDS

- Grounds men are mostly caught up with mowing and trimming the non-playing field areas around the schools. The late spring again made this quite difficult.
- The spring sports schedule has all but come to an end, with baseball being the last to require field preparations.
- We are still working to resolve our water issues for the M/S field. I have not given up on this project yet as we cannot wait for the Capital Project for this to be resolved as we may lose the field entirely as a competition venue.
- The Town of Lloyd Highway Department has reconstructed a catch basin in the H/S parking lot. Once this area has sufficiently settled it will be black topped.
- With the completion of the erection and installation of the additional playground equipment at the E/S and waiting for proper concrete curing times, the custodians are contouring the existing surfaces in preparation for additional playground compliant wood chips to be added to the new and existing playground areas to ensure safety.

#### FACILITIES

- The public address system in the H/S failed a number of weeks ago but was successfully resuscitated recently. Parts are difficult to acquire, if at all. This system is way beyond end of life. So far we have lucked out. The Capital Project can't come soon enough for bells, clocks and PA systems at the H/S.
- Ashley-McGraw and M&E Engineering have been on site again this past week to review design progress on plumbing, HVAC, phone systems, camera systems, wireless network, sound systems, clock systems, Unit vent replacements, fire alarm systems and entry systems, among other items we touched on.

## Operations & Maintenance

### BOE Report

#### Page 2

June 2, 2015

- June 9<sup>th</sup> and 10<sup>th</sup>, 2015 CME associates will be on site to conduct test borings of selected paved parking areas at all three schools, the tennis courts at the H/S and the bleacher area at the M/S. This work is being done for the Capital Project in association with Keplinger Freeman Associates and Ashley-McGraw.
- We have cleared the area in the E/S for the installation of the new freezer being substantially purchased through the grant from the 2014 Equipment Grant awarded from the Child Nutrition Knowledge Center of NYSED.
- We are preparing for moving up ceremonies and graduation at the H/S.

## SCHOOL BUS MAINTENANCE

- This year's school bus inspection cycle beginning April 1, 2015 has completed fourteen (14) buses inspected. All have passed yielding a 100% passing rate for the profile period.
- We are having considerable issues lately with the nine (9) Caterpillar powered buses we have. Some have been out-of-service and we have had work done on injectors by outside vendors and warranty turbo charger work completed by New York Bus Sales on site. With the addition of a new mechanic with a very high level of caterpillar experience we will pursue procuring the necessary computer programs to reduce costs in maintaining these nine (9) buses and possibly eliminate the need for outside services completely on these units. These buses range in age from seven (7) to eleven (11) years old.

## PERSONNEL

- A recommendation was made to the Superintendent for the filling on one of the Bus Driver/Mechanic positions vacated by retirement. We will determine our process for filling the other open position after careful evaluation and assessment of the district's needs.
- We continue to have custodial personnel and bus mechanics driving buses for routes and sports drop offs.
- We are our making our staffing assignments for the summer building cleaning process.

End of Report



# **Highland Central School District**

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Frank Alfonso, Athletic Director  
845-691-1031  
FAX 845-691-1033

To: Mrs. Haab  
Date: May 28, 2015  
Subject: Board Update

- High school senior Dorairaj Rammohan has qualified for the State Varsity Boys Tennis Tournament. He is playing May 28<sup>th</sup> and 29<sup>th</sup> at Billie Jean King Center in Flushing, Queens. He is the first student ever to qualify in Highland history.
- High School senior Storm Malone will be qualifying in the Varsity Boys Track State tournament. Other students may qualify after their sectional qualifiers on May 28, 2015 at Dietz Stadium.
- Varsity Boys Lacrosse won their section 9 championship game. They are the first ever Highland Section 9 Class B Champions. They played Albany Academy on Wednesday, May 27<sup>th</sup>, but was defeated in their first state quarter final game. They finished a very strong season after only being a program in existence for three seasons.
- Varsity Baseball won their first quarter final against Liberty on Tuesday. They are playing their sectional semifinal on Thursday, May 28<sup>th</sup> against Millbrook at home. If they win that game they will play in their championship on Saturday, May 30<sup>th</sup>, location and team to be determined.
- Varsity Boys Lacrosse, Varsity Girls Track, Varsity Boys Track, Varsity Girls Lacrosse and Varsity Boys Tennis were scholar athlete teams for the spring season. There were 80 student athletes who maintained an average of 90.0 or above and received a certificate from the MHAL for their achievement.

Thank you,

Frank Alfonso  
FA/esm

## TRANSPORTATION DEPARTMENT HIGHLAND CENTRAL SCHOOL DISTRICT



TO: Deborah Haab  
Sarah Dudley- Lemek  
FROM: Debbie Tompkins  
RE: Report to BOE May 28, 2015

- Sports trips are winding down with the exception of baseball. End of year class trips will be ending June 15<sup>th</sup>
- School Bus Driver annual physicals have been booked for all drivers. They are spread out through the month of June to the beginning of July. This is done in order to remain in compliance under Article 19a New York State Ed.
- Recently the transportation Department mourned the loss of Bus Attendant Jeff Falk on May 14<sup>th</sup>.
- We have received only two applications for School Bus Drivers and they are presently going through the interview process.
- The office has begun preparing and planning for next year. Linda Calvo has been updating our routing system and collecting data. At this time most bus runs will remain the same with the exception of certain areas of high student volume and number of out of district schools.

***School Bus Safety is ..... One bus stop at a time***

# HIGHLAND CENTRAL SCHOOL DISTRICT

## INTRADISTRICT COMMUNICATION

To: Ms. Haab, Superintendent of Schools

From: Ms. Maria McCarthy, Food Service Director

Date: May 27, 2015

Subject: April 2015 – Activity Report for Foodservices

### A) Meal Information

- Breakfast – average meal count is now 246 per day. Participation district wide is 14%. These figures only include reimbursable meals, not a la carte sales.
- Lunch – average meal count is now 917 per day. Participation district wide is 54%. These figures only include reimbursable meals, not a la carte sales.
- Our highest enrollment for the month of April is 1783.
- 36% of our student population qualify for free/reduced meal status.
- See attached spreadsheet. This shows a month by month comparison for free, reduced, paid breakfast and lunch meals sold as well as government reimbursement received. Compares the 2013/14 school year to the 2014/15 school year.

### B) Highlights

- Coordinated school wide breakfast days on April 14th and 22nd at the Middle school as requested by Mr. Seyler-Wetzel. These were two of the State testing days in April.
- Provided refreshments for the college fair.
- Met with BOCES to analyze the food bids for the 2015/2016 school year.

If you need further information, please contact my office.

## HIGHLAND SCHOOLS

MONTH BY MONTH COMPARRISON 2013/2014 to 2014/2015 School Year

## BREAKFAST

MONTH	FREE 13/14	FREE 14/15	Y/T/D	RED 13/14	RED 14/15	Y/T/D	PAID 13/14	PAID 14/15	Y/T/D	REIMB 13/14	REIMB 14/15	Y/T/D
SEPT	2139	1752	-387	471	399	-72	868	817	-51	5327	4502	-825
OCT	3061	2394	-1054	676	536	-212	1426	1149	-328	7678	6145	-2358
NOV	2584	1943	-1695	749	383	-578	1259	912	-675	6809	4889	-4278
DEC	1820	1902	-1613	557	409	-726	784	838	-621	4818	4831	-4265
JAN	2650	1775	-2488	793	426	-1093	1137	803	-955	6983	4593	-6655
FEB	2154	1828	-2814	662	411	-1344	905	844	-1016	5701	4685	-7671
MARCH	2880	2299	-3395	912	532	-1724	1285	963	-1338	7691	5892	-9470
APRIL	2640	2600	-3435	863	582	-2005	1574	1474	-1438	7208	6737	-9941
MAY	2861		-6296	818		-2823	1257		-2695	7481		-17422
JUNE	2459		-8755	611		-3434	1114		-3809	6278		-23700
TOTAL	25248	16493	-8755	7112	3678	-3434	11609	7800	-3809	65974	42274	-23700

## LUNCH

MONTH	FREE 13/14	FREE 14/15	Y/T/D	RED 13/14	RED 14/15	Y/T/D	PAID 13/14	PAID 14/15	Y/T/D	REIMB 13/14	REIMB 14/15	Y/T/D
SEPT	5901	6050	149	2161	2035	-126	7238	7930	692	26917	27702	785
OCT	7374	6856	-369	2741	2187	-680	9742	9695	645	34028	31337	-1906
NOV	5892	5461	-800	2237	1684	-1233	8114	7989	520	27452	24902	-4456
DEC	4159	5106	147	1651	1589	-1295	5898	7463	2085	19646	23323	-779
JAN	6462	4798	-1517	2582	1484	-2393	8750	6646	-19	30407	21742	-9444
FEB	5115	5372	-1260	2088	1641	-2840	6979	7411	413	24213	24274	-9383
MARCH	6735	6183	-1812	2747	1814	-3773	9292	8209	-670	31916	27597	-13702
APRIL	5815	6778	-849	2346	1914	-4205	8154	8708	-116	27536	29926	-11312
MAY	6579		-7428	2366		-6571	8750		-8866	29653		-40965
JUNE	4492		-11920	1560		-8131	5939		-14805	20425		-61390
TOTAL	58524	46604	-11920	22479	14348	-8131	78856	64051	-14805	272193	210803	-61390

# HIGHLAND CENTRAL SCHOOL DISTRICT

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Business Office, 320 Pancake Hollow Road, Highland, New York 12528  
Phone: (845) 691-1008 ~ Fax: (845) 691-1003

**TO:** Deborah Haab, Superintendent of Schools  
**FROM:** Louise M. Lynch, School Business Administrator  
**DATE:** May 21, 2015  
**RE:** BUDGET TRANSFERS ~ 2014-15 school year

*Louise M Lynch*

Please have the Board approve budget transfers totaling \$23,000.00 at the next board meeting.

- Budget Transfer Number 9615                      \$        23,000.00

If you have any questions, let me know.



**Date:** 5/19/2015

Explanation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Recommend:** Approval ( ☒ )      Disapproval ( ☐ )

Signature: Louise M. Lynch  
Title: School Business Administrator

Date: 5/19/15

**Recommend:** Approval ( )      Disapproval ( )

Remarks: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Title: Superintendent of Schools  
 Date: \_\_\_\_\_

**Date of Board Resolution**





# HIGHLAND CENTRAL SCHOOL DISTRICT

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Business Office, 320 Pancake Hollow Road, Highland, New York 12528  
Phone: (845) 691-1008 ~ Fax: (845) 691-1003

**TO:** Deborah Haab, Superintendent of Schools  
**FROM:** Louise M. Lynch, School Business Administrator  
**DATE:** May 12, 2015  
**RE:** Acknowledge Energy Performance Contract Payment

*Louise M Lynch*

On May 12, 2015, the close out meeting for the Energy Performance Contract was held in the District. ECG, Johnson Controls and the District were present. It was agreed upon that the punch list items had been resolved. It was also acknowledged that with the change in seasons, there was a high likelihood cooling issues may arise. Mr. Straight from Johnson Controls and Mr. Miller agreed they would continue to work collaboratively through those potential unknown issues.

It was further acknowledged that for the purposes of "measurement and value", the January 1, 2015 date would remain as a result of Johnson Control's contract language referencing "substantial completion" under section four which is attached for your convenience.

We are in receipt of the final payment application from Johnson Controls. ECG has respectively approved the payment application to release the retainage in the amount of \$81,979.

Please have the Board of Education acknowledge the following motion:

**BE IT RESOLVED that** based upon the recommendation of the Superintendent of Schools the Board of Education of Highland Central School District, hereby acknowledges payment application #8 in the amount of \$81,979 to Johnson Controls.

Cc: Lisa Cerniglia, District Clerk  
Peter Miller, Facilities Director II

# HIGHLAND CENTRAL SCHOOL DISTRICT

320 Pancake Hollow Rd., Highland, NY 12528

OPERATIONS & MAINTENANCE DEPARTMENT

Peter D. Miller, DIRECTOR

(845) 691-1045 - Fax (845) 691-1016

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May 28, 2015

Board of Education  
Highland Central School District  
320 Pancake Hollow Road  
Highland, New York 12528

**RE: ECG/Johnson Controls, Inc. Energy Performance Contract**

Ladies and Gentlemen of the BOE:

On May 12, 2015, the close out meeting was held for the Energy Performance Contract. In my opinion, as was discussed at this meeting, the contracted work has been completed satisfactorily and the system, parts and pieces are operating. Johnson Controls has been extremely cooperative with follow up on any issues we have experienced with the changing of the seasons, and in reality there probably will be additional issues experienced when we return to the heating season in the fall. This I would consider normal as we fine tune the system(s) for optimum performance, comfort and economy. All which will be verified by the Monitoring & Verification (M&V) phase of this project, which began on January 1, 2015.

I see no reason to not approve the final payment application for the retainage for Johnson Controls, Inc.

If you have any questions or comments, please feel free to contact me.



Peter D. Miller  
Facilities Manager II